State of Illinois House of Representatives, 95th General Assembly Special Investigative Committee

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VIA FACSIMILE (217) 524-7979

Ms. Tamara Hoffman Chief of Staff Illinois Department of Healthcare and Family Services 201 South Grand Avenue East Springfield, IL 62763

Dear Ms. Hoffman:

Pursuant to a conversation between Committee Counsel, David Ellis, and Assistant General Counsel to the Department, Jeannette Badrov, we are contacting you at this fax number. In lieu of issuing a subpoena at this time, the Special Investigative Committee formally requests that you produce a copy of your meeting notes, which you previously indicated would be forthcoming, to Mr. Ellis by Monday, December 29, 2008 at 10:00 am. You can deliver the documents to Room 412 of the Capitol Building.

Be advised that the Committee is scheduled to meet on that same Monday at 11:00 am in Room 114 of the Capitol, and the Committee will review your compliance with this request at that time. The Committee reserves the right to issue a subpoena on that date, should you fail to comply voluntarily with this request.

Sincerely,

Chair of the Special Investigative Committee

Minority Spokesperson